



KARNATAKA TRADE PROMOTION ORGANISATION
(A JOINT VENTURE OF ITPO & KIADB)
Plot No. 121, Road No.5, Whitefield Industrial Area, EPIP,
Bangalore – 560 066. Ph: 080-65339704, Fax: 28413459

TENDER NOTICE

Date: 31.07.2009

KTPO has invited Sealed Tenders from leading agencies in Gardening/ lawn maintenance services for Trade Centre Bangalore at Whitefield, Bangalore. Tender applications can be had from the office of KTPO on payment of Rs. 1,000/- upto 11.08.2009 till 3 PM through DD. The filled in bid documents should reach us on or before 11.08.2009 – 3.00 P.M. For more details on qualification criteria, bidding document, etc., please visit our website www.ktpo.org.

Tender will be received by the General Manager (Mktg. & Opn.), Karnataka Trade Promotion Organisation up to 3-00 p.m on 10.08.2009.

**NAME OF WORK: Maintenance of Garden (Land Scaping) at KTPO
Exhibition Complex, EPIP, Whitefield Industrial Area**

1. Tender forms shall be obtained in the prescribed form from the office on payment of Rs.1000/-.
2. Tender will be opened by the Managing Director, Karnataka Trade Promotion Organisation, Bangalore or his duty authorized Officers at 3-30 p.m on 11-08-2009 at KTPO, Plot No. 121, Road No.5, Whitefield Industrial Area, EPIP, Bangalore in the presence of any tender or any agent authorized by the tenderer present at that time.
3. Tenders should be submitted in duplicate in the prescribed form in sealed covers and should be addressed to the Managing Director. The name of Tender and the name of the work being distinctly described on the cover. If the tender is made by an individual it should be signed with his full name or if it is made by a duly authorized officer with satisfactory evidence of his authorization. Tendering company is required to furnish evidence of its existence.
4. Each tenderer should give clearly in his tender, his place of residence and postal address. The delivery at the above named place of posting in the post box regularly maintained by the post officer/or sending letter by registered post for acknowledgment of any other communication should be deemed sufficient service thereon.
5. Earnest money Deposit of Rs. 11,250/- shall be paid by DEMAND DRAFT in favour of “Karnataka Trade Promotion Organisation” in the receipt thereof attached to the Tender. No other form of payment will be accepted and non-compliance with these conditions would entail for rejection to the tender summarily.
6. **Qualifications of the Bidder/applicant:** He should have maintained similar garden works in any of the reputed MNC company/ Public Sector Undertakings/Central/State governments establishment. He should have registered with ESI, PF, Labour department and other statutory departments. Self-attested copies of these documents should be enclosed.

7. **Two Cover bid systems:** Bids should be submitted in two covers. **Cover – 1** titled “Technical bid” should contain self-attested copies of a) EMD b) ESI, c) PF, d) Labour dept., e) experience certificate, f) audited balance sheet, g) IT return filed, and if any other documents. If ESI & PF registration is not applicable, a declaration to that effect should be enclosed. **Cover – 2** titled “Price bid” should contain price quoted for the said work in the format given at Schedule – B.
8. Successful bidder should be able to provide the services of qualified/trained personnel in horticulture/garden maintenance.
9. Qualified Horticulturist should visit the site atleast once in 15 days to review the maintenance of the garden and greenery inside the complex.

Sd/-
MANAGING DIRECTOR
KTPO